‘Assess, Plan, Do, Review’ cycle

The SEND Code of Practice 0-25 promotes the use of the ‘Assess, Plan, Do, Review cycle’. This cycle can be used to meet the needs of children/young people and improve practice ensuring that:

- individual students/ students with SEN support and those with an EHC plan receive the best possible provision and achieve positive outcomes
- SEN provision made by school adapts to meet the needs of all children/young people with SEN
- the EHC needs assessment, planning and review processes support children/young people, their families and educational setting

Assess - clear analysis is made of needs based on:

- views of the child/young person and their parents /carers
- teacher assessments and observations
- pupil’s current attainment
- pupil’s previous progress and attainment
- tracking of progress and comparisons with national data
- assessments by external agencies if appropriate.

Plan - following assessment, the teacher, SENCO, parent / carers and pupil, agree on a plan of action to include:

- time limited outcomes for the pupil
- the adjustments, support and interventions to be put in place
- a date for review

All planning must be pupil-centred and outcomes focused and recorded.

Do - all the pupil's teachers and support staff are made aware of the plan and implement the adjustments, support and interventions. Teachers are responsible for:

- differentiating and personalising the curriculum
- delivery of 'additional and different' provision for a pupil with SEN
- planning, support and impact measurement of all group and one-to-one interventions delivered by support staff
- linking interventions to classroom teaching

The SENCO supports teachers in the effective implementation of provision

Review - the quality, effectiveness and impact of provision is evaluated by the agreed review date.

This includes sharing information with pupil and parent/carers and seeking their views.

The cycle then starts again at assess with the updated needs of the pupil being considered before planning a continuation of or change to provision.