



Headteacher: Mrs Michaela Velayudhan Tomlin
Deputy Headteacher: Mr Simon Bartram

St Joseph's Catholic Primary School Pontefract, a Voluntary Academy
Newgate, Pontefract, West Yorkshire, WF8 4AA

Telephone: 01977 701493

Email: admin@sjp.bkcat.co.uk **Website:** www.sjp.bkcat.co.uk

IMPORTANT STAFFING CHANGES:

Friday 3rd November 2023

Dear Parents/Carers,

We are writing to inform you of some up-and-coming staffing changes. Sadly, in the next couple of weeks, Miss Butterfield and Miss Robinson will be leaving our school. Both of these staff members are taking up positions closer to home. It is always sad when we see staff leave us, Miss Butterfield and Miss Robinson have both been a delight to work with and valuable members of our team. We will be sad to see them leave. We are now in the recruitment process and will keep you informed as this progresses.

In the upcoming weeks, we will welcome our newly appointed senior administrator Mrs Dooler to our team. Mrs Dooler will be working in school every day and we are sure you will join us in welcoming her to our school community. She is very much looking forward to working with us.

Finally, it is with great sadness that we write to inform you Mrs Everett, our longest serving staff member will be leaving us at Christmas. We know you will all agree with us when we say Mrs Everett will be a great loss to our school community. We are fully committed to ensuring our children in year six receive a high-quality education through transitions made between current and new staff working with them.

We will write to you again when we are able to provide updates regarding staffing. As always, we thank you for your continued support.

Best wishes
St Joseph's Staff

