



Headteacher: Mrs Michaela Velayudhan Tomlin
Deputy Headteacher: Mr Simon Bartram

St Joseph's Catholic Primary School Pontefract, a Voluntary Academy
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Friday 15th December 2023

Dear Year Six Parents/Carers,

I am writing to update you on the year six teaching position and how we are ensuring the continuity of your children's education.

We are pleased to inform you that we have secured Mrs. Sabin as the year six teacher for the rest of the academic year. Mrs. Sabin has already spent time in the classroom with the year six children and has shown a great commitment to becoming a part of our team. She will be attending staff meetings, briefings, and CPD sessions, ensuring she is fully integrated into the school's teaching environment.

I want to assure you that a robust handover process has commenced, and we will be working closely with Mrs. Sabin to ensure a smooth transition for the students. We are dedicated to the education of your children and are committed to maintaining continuity in their learning experience.

As part of our commitment, we will be regularly monitoring teaching and learning within the year six classroom, and Mr. Bartram will be providing additional support through booster sessions in the new year. These measures are in place to support the children and address any potential disruption caused by the recent changes.

We understand that this transition may have been unsettling for you as parents, and we want to assure you that we have a plan in place to ensure the best for our pupils in year six.

I thank you all for your support at this time.

Best wishes
Mrs Velayudhan Tomlin

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